Confidential Report for the Minister of Justice

# Justice of the Peace Association Justice of the Peace Interview

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| 1. Full name of nominee:
2. Ministry of Justice number:
3. Male/female (circle one)
4. Date of interview:
5. Name of Association:
6. Nominee’s date of birth:
7. Nominee’s residential address:
8. Nominee’s business address:
9. Nominee’s occupation
10. Nominee’s employer:

*Note: the contents of this document may be discoverable under the Official Information Act**This form must be completed and returned to the Royal Federation within 14 days of the interview, for onward forwarding to the Ministry of Justice* |

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| UNDERSTANDING THE FUNCTIONS OF A Justice of the Peace1. Does the nominee have sufficient understanding of the functions of a Justice of the Peace?

 YES/NOExplanation…………………………………………………………………………….……………………………………………………………………………………………………………………………………………………1. Does the nominee understand the unpaid nature of the role of a Justice of the Peace?

 YES/NOExplanation…………………………………………………………………………….…………………………………………………………………………………………………………………………………………………… |
| MOTIVATION AND AVAILABILITY1. Describe the nominee’s motivation for wanting to become a Justice of the Peace.

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| 1. Does the nominee have a clear understanding of the commitment and responsibilities of a Justice of the Peace? (If “Yes” tick appropriate boxes)

Being available to public………………..……………□Privacy of client information……………………....□Taking part in ongoing education………...……...□Explanation……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| 1. Is the nominee aware of any potential conflicts of interest if s/he is appointed as a Justice of the Peace?

 YES/NOExplanation…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| 1. Is the nominee willing to have his/her contact details publically available?

Explanation…………………………………………………………………………………………………………………………………………………………………………………………………………………………………..……………… |
| 1. How available is the nominee to carry out Justice of the Peace duties (day/night/work/home/service desks?)

Explanation…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| COMMUNITY INVOLVEMENT1. What are the community activities of the nominee?

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| REPRESENTATIVENESS:1. In what ways does the nominee represent a particular demographic need/s within the electorate?

Ethnicity □Age □Gender balance □Occupation / Workplace □Other □Explanation……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| RELEVANT SKILLS FOR THE POSITION:* Sufficient English literacy to deal competently with official documents.
* Computer skills and experience – internet / word processing
* To be able to listen, understand and respond positively to others and show sound judgement.
* To be consistently accurate and to follow specific instructions.
* To show initiative when faced with unusual requests.

19 Does the nominee have the necessary skills for the role? YES/NOExplanation…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..………………………………….……………… |
| 1. Describe the nominee’s understanding of the responsibility to deal equally with “all manner of people” irrespective of their place and role in society?

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| 1. Describe the nominee’s understanding of the need for commitment to ongoing education.

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| 1. What is the nominee’s level of computer literacy and internet access?

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| NEED FOR APPOINTMENT1. What is the established need for the appointment of this nominee which s/he can satisfy?

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| GENERAL COMMENTS……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| RECOMMENDATIONHaving regard to the suitability of the nominee, the established criteria for appointment and to the requirements of the community in the ………………..…area, weRECOMMEND / DO NOT RECOMMENDthe appointment of ………………………………………………………as a Justice of the Peace for New Zealand. .……………………… (Signed) ………………………. (Designation)For the ………………………………… Justices of the Peace Association Date: / /Quality Assurance Check.……………………… (Signed)………………………. (Registrar) Royal Federation of NZ Justices Associations Inc Date: / /  |