

To Secretaries
District Licensing Committees

**ALCOHOL REGULATORY AND LICENSING AUTHORITY
TE MANA WAITURE TAKE WAIPIRO
PRACTICE DIRECTION PURSUANT TO s 172 OF THE ACT
ANNUAL REPORT**

Direction

1. Section 178 of the Act requires the Authority to furnish an Annual Report to the Minister. Included in the report are details of the numbers of licences and manager's certificates currently in force.
2. DLCs are directed to prepare and forward to the Secretariat a report detailing the following:
 - 2.1 The number of on-licences in force as at 30 June.
 - 2.2 The number of off-licences in force as at 30 June.
 - 2.3 The number of Club licences in force as at 30 June.
 - 2.4 The number of manager's certificates in force as at 30 June
3. The return must be received by the Authority no later than 30 September. Failure to comply may see the DLC named in the report.

DATED at Wellington this 8th day of April 2024



District Court Judge PR Connell
Chairperson
Alcohol Regulatory and Licensing Authority