

Amendment to Grant Criminal Legal Aid

Customer _____ Provider _____

Court _____

Amendment sought

- Replace fixed fee
 High Cost Case
 Additional work when fixed fee has been claimed
 Disbursements
 Estimate

Applicable fee schedule
 A-C D-F G H & I J

Please tick the following criteria that is specific to your case.

Fixed fee criteria

- Volume/nature of disclosure
 More than five charges being defended/Judge-alone trial
 Five or more witnesses
 Co-defendants/accused
 Significant new points of law to be researched
 Three or more prosecution interviews with defendant/witness
 Judge-alone trial set for more than a full day (Schedule A-C)
 Jury trial set down for more than three days (Schedule D-F)

Customer specific

- Vulnerable defendant/complainant
 Defendant subject to treatment order(s)
 Communication barriers

Schedules G-J only

- Cost of completing activities exceeds relevant fixed fee by more than 25%

Other

- Any other special circumstances

Funding sought

Activities	Lead Provider		Listed Provider B															
	Hours	Total fees	Hours	Total fees														
Provider name or number	_____		_____															
Level of experience	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	1	2	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>SUP</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	1	2	3	SUP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Provider rate (excl. GST)	\$ _____		\$ _____															

Status of case

Has the matter been disposed of by a court, tribunal or any other means?

No

Yes

Date of final disposition

Please outline reasons for delay in submitting this amendment. Please note that requests received **more than 15 working days** following disposal of the case cannot be considered (refer to section 28 of the Legal Services Act 2011)

Lead provider

I confirm that:

- I have informed the customer of this amendment to the grant and explained why it is necessary.
- I have explained to the customer that this amendment may increase their repayments (if any).
- I have informed Legal Aid of any changes to the address, or any increase in the income or disposable capital of the customer.
- I will not claim a fixed fee for any activities that are approved in this amendment.

Signature

Date