# Notice of Non-Compliance with Direction – FVPP04

Use this form to give written notice to the Registrar **by the end of the seventh day after the event** of:

* failure to make contact to undertake an assessment as directed, or
* failure to attend an assessment appointment, or
* failure to attend a non-violence programme in accordance with settled terms of attendance, or
* failure to participate fully in the programme that is significantly affecting the participants ability to benefit fully from the programme.

You can also use this form to notify the Court that you are closing the agency referral for this client if the number or circumstance of the non-compliance mean you are unwilling to continue with programme provision.

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Attendance directed under the Family Violence Act 2018 | [ ]  | Attendance as part of pre-sentencing in the Criminal Court |

|  |  |
| --- | --- |
| **Client name:** |       |
|  |  |
| **Court Reference No.:** |       |  |
|  |  |  |  |  |  |
| **Client’s current address:** |       |
|  |  |
| **No. of sessions agreed:** |      | **No. of sessions attended:** |       |
|  |  |  |  |

|  |
| --- |
| This form is being used to report to the Court on a: |
| [ ]  | Notice of non-compliance  |
|  | **OR** |
| [ ]  | Notice of non-compliance **and** that the agency referral has been closed for this client. |

|  |  |
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| [ ]  | As a result of the non-compliance, and receipt of additional information, I have serious concerns about the current safety of a protected person. A notice of safety concerns (FVPP01) accompanies this form. |

## Non-compliance with assessment

|  |  |
| --- | --- |
| [ ]  | The client failed to make contact to arrange an assessment appointment within the timeframe directed. (Please detail actions taken on the next page) |
|  | OR |
| [ ]  | The client failed to attend a booked assessment appointment on the date below.(Please detail actions taken on the next page) |
|  |
| Date: |       |

## Non-compliance with agreed session

|  |  |
| --- | --- |
| [ ]  | The client failed to attend a booked programme session on the date below in accordance with the terms of attendance. |
|  |
| Date: |       |

## Action taken and further comments

|  |
| --- |
| In response to this recent non-compliance: |
| [ ]  | I attempted to contact the client to confirm need to arrange first assessment. Details regarding the number of attempts and the methods of contact are given below, **or** |
| [ ]  | I tried, but was unable to contact the client to find out reasons for their absence. Detail of actions including texts/phone calls from agency to client is below, **or** |
| [ ]  | Contact was made with the client on       but the grounds they gave for the absence were not “reasonable”. |
| Action taken by agency to contact the client and any reason offered/why not reasonable: |
|       |

## Non-compliance with direction as not participating fully

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| --- | --- |
| [ ]  | The client is not participating fully in the programme, and this is significantly affecting their ability to benefit fully from the programme.  |

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| **Provide details of the client’s behaviour, attitude or comments that led to this notice:** |
|       |

## Service provider and facilitator details

The information in this form has been completed by the approved facilitator named below

|  |  |
| --- | --- |
|  |  |
| Organisation name: |       |
|  |  |
| Facilitator name: |       |
|  |  |
| Date: |       |
|  |  |